



COMPETITORS and VISITORS ADVANCE ADVICE

VENUE DETAILS

The event is being held at the ASB Sports Centre, 72 Kemp Street, Kilbirne, Wellington. There is an excellent viewing platform on the mezzanine floor for supporters to watch the shooting.

WEATHER IN WELLINGTON

Wellington has a reputation as 'The Windy City' so a wind/shower proof jacket is recommended, also an umbrella could be handy - make sure it is sturdy. Weather is expected to be mild.

ASSISTANCE

Should you have questions or require assistance, look for any of our Tournament Officials in the specially marked shirts.

REGISTRATION

Please check the attached archers list that we have you in your selected division and advise by return email for any change. This will speed up registration process and target assignments.

The registration desk will be open from **4pm till 6pm Monday**, and **8am till 4pm Tuesday**.

Go the registration desk in the foyer, present your IFAA affiliated organisation **membership card** and **IFAA score and classification card**, pick up your pack and proceed to Equipment Check.

In the pack will be your Equipment form (can be downloaded from website and pre-filled), score cards, pre-printed labels to apply to score cards, merchandise (if ordered), Competitor and Banquet wristbands, handbook and some goodies.

TARGET FACES CHOICE

You will be asked to confirm your target face choice at registration. At the time of registration target faces will be given to those who have booked practice sessions.

Target faces throughout the tournament will be managed by the ground crew so it is important that you shoot at your allocated target butt and position (ie A, B, C or D). Damaged target faces where it is no longer possible to accurately score the arrows will be replaced upon request. Please raise your hand at the time of completing scoring if you require a replacement target face.

EQUIPMENT CHECKS

These will only be undertaken between 4pm to 6 pm on Monday, and between 9am to 11 am and 1pm to 4pm on Tuesday.

Fill in your equipment check sheet and proceed to have draw weight and arrow speed checked. Then proceed to have your shooting division ratified by inspection. Follow the signs.

Note:

- There is no requirement to check Binos.

- There will be random arrow speed checks undertaken throughout the event. The timing of these will be such to minimise any impact on archers. Please do not be offended as we comply with the tournament rules to ensure a level playing field.

SECURITY

Only competitors wearing their green wrist bands will be admitted to the shooting area. Extra bands will be available at reception for 'spotters' and Cub assistants. Please ensure all others use the excellent viewing platform on the mezzanine floor. Archers equipment, bags etc are to be placed on floor behind target shooting line clear of competing archers.

BOOKED PRACTICE SESSIONS FOR MONDAY AND TUESDAY

Your requested session will be confirmed at registration and times will be noted on your registration badge with a red cross. Target faces will be provided to you at registration along with lane allocation for each of these practice sessions.

ADDITIONAL PRACTICE TIMES DURING COMPETITION

After the second shoot of the day on Wednesday and Thursday, practice sessions will be open from 4:00 pm till 5:30 pm. Cost will be \$5 for the purchase of a session and it must be booked and paid for at the registration desk between the morning and afternoon rounds. Target faces will be provided to you at the time of registration along with lane allocation for each of these practice sessions. Limited space

CASH ONLY

There will be no eftpos or credit card machine available at the event. There are several ATM's nearby in Kilbirnie, approximately a 10 minute walk. ***Those with extra to pay – you know who you are – bring cash to registration***

OPENING CEREMONY

It is probable that one member from each nation will be invited to 'HONGI' with the Maori Elder at the opening ceremony. Please refer to your handbook for more information and think about who will be the representative of your nation for this important part of the opening ceremony. (suggest it is your flagbearer)

TARGET ASSIGNMENTS, FUNCTION ALLOCATIONS, RESULTS AND NOTICES

Will be found on notice boards at the venue, and online at www.wiacnz2019.org and on the event facebook page <https://www.facebook.com/WIAC-2019-354548455477641/>

BASIC SAFETY

Do not obstruct the shooting area with gear bags etc.

NO drawing above the target (sky drawing)

Never advance to the target until the shoot director has given the all clear

Take care when pulling arrows that no one is in the way.

First Aid – look for the folks wearing the bright hi-viz jackets.

In the case of fire - follow the Venue Managers Instructions

VENUE RULES AND FACILITIES

Soft soled shoes that are 'GYM FRIENDLY' that will not mark the floor are to be worn.

There is a Café at the venue which will have food and drinks available for sale.

No outside commercial food that competes with the Café (like takeaways) are permitted inside the venue

Changing rooms with showers are available at venue.

DO NOT DRAG GEAR BAGS OVER THE FLOOR – respect the floor surface at all times

THE BANQUET AND MEDAL CEREMONY FRIDAY

VENUE: THE BRENTWOOD HOTEL 16 Kemp St, Kilbirnie, Wellington – only a few hundred yards from the shooting venue
The banquet will be buffet style in the KAURI room and the 6.30pm admission is **strictly limited** to those with the orange BANQUET wristband.

All other competitors are welcome to use the TAWA room (opposite the KAURI ROOM), until approximately 8 pm when you will be invited to the Kauri room for the medal presentations.

A paybar will be operating in the hallway between the rooms.

MAKEUP OF THE TARGET GROUPS AND FUNCTION

Target groups will be found and notified on event website, event facebook page and on notice boards at event venue. It's the archer's responsibility to ensure they are at the correct target with their supplied score cards ready to shoot **WELL BEFORE** the allocated start times. Archers will need to complete their score card by filling in the box for target number, and date. The Target number will be located on the Target Butt.

Each target group will consist of 3 or 4 archers. For the first day of the tournament the target groups shall be made up by the Field Captain. For the other days during the tournament, target groups shall be made up by score seeding. The top scorers shall shoot together, followed by the next group of scores, and so on.

Each group shall have group functions assigned to them based upon the previous results. The target captain for the day shall be the archer with the highest score. The archer with the second highest score will be the first scorer and the archer with the third highest score shall be the second scorer. Target pairing and group function assignment will be provided with target assignment for each round of shooting.

Should for any reason you find that your target group is less than 3 archers please seek the attention of the SHOOT DIRECTOR.

SHOOTING PROCEDURE

The SHOOT DIRECTOR (Clive Hudson) will manage the shoot and all archers must follow his instructions. He will be in control of the timing lights and buzzers. There will be an initial safety and instruction briefing before any shooting commences.

If at any stage throughout the shooting an archer has a problem (eg equipment failure, another archer shoots an arrow into your target, arrow bounce out or pass through) then please raise your hand and get his attention. A volunteer will then come and assist you.

There will be a maximum of 4 archers per target group, and they will be designated as archer A, B, C, or D. Archers will shoot 2 up at a time. For the first Unit of the Round the first pair (Archers A & B) shoot, followed by the second pair (Archers C & D or C only if a group of 3)

The timing procedure for a single scoring end of shooting will be as follows:

- The shoot director will announce the commencement for archers to be ready for shooting
- A buzzer will sound and the first pair (Archers A & B) will be given a 10 second countdown to straddle the line with one foot either side of line ready to commence shooting.
- A buzzer will announce shooting to start and a countdown of 4 minutes for the first pair to shoot their required 5 arrows at the lower two targets.
- When finished shooting ***please step back off the shooting line.***
- When the 4 minute period is reached or all archers have completed their shots the Shoot Director will sound the buzzer and the second pair (Archers C & D) will be given a 10 second countdown to straddle the line with a foot either side of the line ready to commence shooting.
- A buzzer will announce shooting to start and a countdown of 4 minutes for the second pair to shoot their required 5 arrows at the upper two targets.
- When finished shooting ***please step back off the shooting line.***
- When the 4 minute period is reached or all archers have completed their shots the Shoot Director will sound the buzzer to stop shooting.
- The Shoot Director will then announce to archers that it is safe to walk up score and/or collect arrows

Shooting will happen this way for the first Unit of the Round – 6 ends

At this stage there will be short break for archers to rotate their target faces and shooting positions as described below before commencement of the second Unit.

For shooting the second Unit the timing procedure will be the same as above but the first pair of archers up will be (Archers C & D) followed by the second pair of archers (Archers A & B)

This is how the target face and shooting position rotation works:

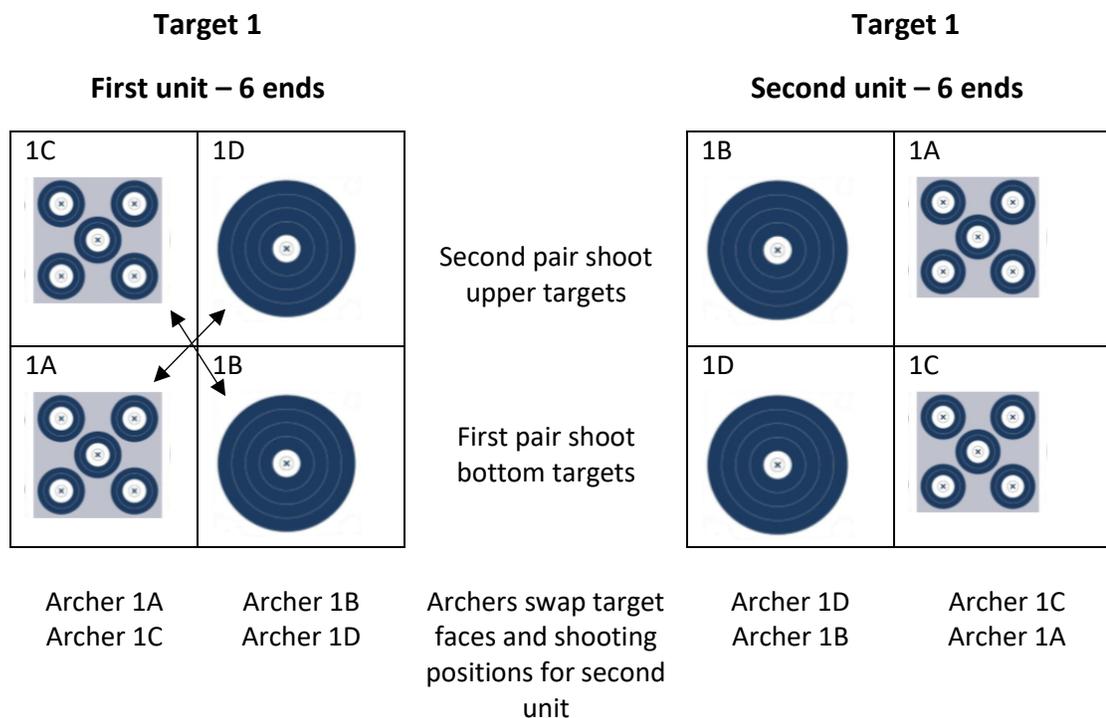
Archer A/ First six ends bottom left. Second six ends top right.

Archer B/ First six ends bottom right. Second six ends top left.

Archer C/ First six ends top left. Second six ends bottom right.

Archer D/ First six ends top right. Second six ends bottom left.

(Rule of thumb shift target diagonally and swap order of shooting)



At completion of the Round archers must check and sign the score cards, remove their target faces should they wish to keep them and return completed score cards to administration for processing.

There will not be a separate warm up area but there will be a short **warm up session** at the beginning of the morning and afternoon detail managed by the SHOOT DIRECTOR. This will consist of at least 1 single end of 5 arrows as timed above. Archers must shoot in their correct target assignment positions.

This will be followed by the IFAA mandatory single 3 minute **non-scoring** practice end for each pair of archers before commencement of the formal round **scoring ends**. As per IFAA rules for the non-scoring practice end, each pair of archers will have 3 minutes to shoot as many arrows as they wish in this period.

WHAT IF ANOTHER ARCHER SHOOTS INTO MY TARGET FACE?

The offending arrow does not score.

If you determine you are disadvantaged by that arrow, you may choose to not shoot, and wait till the END completes and raise your hand to get the SHOOT DIRECTORS attention. The offending arrow will be removed and you will be allocated a set time period to shoot arrows to complete your end.

Time allowed for remaining arrows to be shot will be 48 seconds per arrow.

WHAT HAPPENS IF I HAVE A “BOUNCE OUT”?

If an arrow hits the scoring area but bounces off the target, or an arrow passes through the scoring area and is not retained in the butt, another arrow, which has been specially marked, shall be shot.

SCORE CARDS

At registration you will receive 6 score cards and 1 event check card.

Each round will be double scored. At end of each end the target groups must agree on arrow scores and complete the running totals before starting the next end.

IT IS YOUR RESPONSIBILITY TO ENSURE BOTH YOUR SCORE CARDS ARE FULLY COMPLETED AND THE TOTAL SCORES MATCH BEFORE SIGNING AND HANDING IN.

Each target group score cards must be handed to the Administration desk as a group. The Administration team will check to ensure the both totals match and if they don't match then the lower score will be recorded.

The Event Check Card is for you to keep a record of your 3 days shooting. These are not compulsory.

Scoring is 5,4, miss on the 5-spot target and 5,4,3,2,1,miss on single spot. X's do not form part of the round score and ***are only used in the*** final shoot-off.

SHOOT-OFFS

Once the results have been processed following each round of shooting on Friday, archers who will be required to compete in the shoot-off will be identified and full details posted on the noticeboard at the event and on the event website and facebook. It is the archer's responsibility to check this information and ensure that they are ready to compete in the shoot-offs which will start at 3.30pm on the Friday.

In the event of a tie in scores for any award, the archers concerned will break the tie by a shoot-off over three ends. In the event that scores are tied at the end of the shoot-off, the archer with the largest number of "X"-s scored will win the tie. If the number of "X"-s is also tied they will continue to shoot a single arrow "sudden death". The arrow closest to the target centre will be the winning arrow.

RECORDS AND SCORE AWARDS

As the host of the World Indoor Competition 2019 NZFAA will provide IFAA with the event results that will assist them with determining any potential World Records. A request for the issuing of Score Award Certificates will also be made on the archer's behalf.

PROTESTS

In the unlikely event of a protest, the procedure set out in the IFAA Rules must be followed. Protests must be lodged in writing accompanied by a \$200NZD protest fee with the SHOOT DIRECTOR – Clive Hudson.